

GRAMA Policy

Policy Statement

Amendments to GRAMA became effective, May 1, 2006, which require all County agencies, divisions, and service providers to post a written notice if they collect private or personal information from the public.

This notice needs to be posted at the work site where it is visible to the public, available as a handout upon request, posted on your agency website, and verbally explained to anyone desiring further information.

Notice to Provider of Information

This Notice describes how personal information you may be asked to provide is used by the County when that information could be classified as Private or Controlled under the Government Records Access and Management Act (GRAMA).

As a customer of Salt Lake County Library Services, you are entitled to receive notice about our information collection practices. It is important for you to understand that information you provide as a requirement to receive services may be classified as Private and Controlled under the Government Records Access and Management Act.

What is Private and Controlled information?

These are records or other documents held by Salt Lake County which includes your personal information such as home address, home telephone number, birth date, social security number, certain medical or financial information, entitlement to social services, home ownership and living conditions, and similar items of a personal nature.

Why are you being asked to provide Private and Controlled information?

In order to more efficiently provide government services Salt Lake County Library Services requests your Private information in order to provide you with materials, information, and services at community libraries located throughout the Salt Lake Valley and/or via the Library's Website.

What is the County's intended use of this information?

Salt Lake County Library Services collects personal data in order to meet specific statutory requirements.

What are the consequences for refusing to provide Private and Controlled information?

If you choose to refuse to provide information requested or required by our agency, you may not be eligible to receive our services.

Who does the County share this information with?

The Salt Lake County Library Services shares information with: District Attorney's Office, Unique Management and County Personnel.

Salt Lake County Library Services

Office of the Library Director

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